



CITY OF EL LAGO

AGENDA WORKSHOP & REGULAR CITY COUNCIL MEETING 411 TALLOWOOD DRIVE, EL LAGO, TEXAS 77586 JULY 24, 2019 **7:00 P.M.**

NOTICE is hereby given of a Workshop and City Council Meeting of the City Council of the City of El Lago, County of Harris, State of Texas, to be held on July 24, 2019, at 7:00 p.m. at: City Hall Events Room, 411 Tallowood Drive, El Lago, Texas, for the purpose of considering the following numbered items.

- 1. Workshop Call to Order**
- 2. Invocation and/or Pledge of Allegiance**
- 3. Declaration of a Quorum**
 - 3.1. Announce Absent Members of Council*
- 4. Discuss the following items (there will only be discussion, no motion or decisions will be made during the workshop period):**
 - 4.1. FY20 budget discussion*
- 5. Workshop Adjournment**
- 6. Regular Meeting Call to Order**
- 7. Discuss/Action to Approve Check Detail**
- 8. Discuss/Action to Approve revisions to budget adjustments to be made for fiscal year 2019 to be attached to Ordinance 460.**
- 9. Discuss/Action to approve Ordinance 460 to amend the budget for fiscal year 2019 by making the budget adjustments attached thereto.**
- 10. Adjournment**

ALL AGENDA ITEMS ARE SUBJECT TO ACTION

In compliance with the Americans with Disabilities Act, the City of El Lago will provide for reasonable accommodations for persons attending City Council Meetings. Requests should be received 48 hours prior to the meetings. Please contact the City office at 281-326-1951. The City Council of the City of El Lago, Texas, reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, §551.071 (Consultation with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.077 (Agency Financed by Federal Government), §551.084 (Exclusion of Witness from Hearing), §551.086 (Meeting Concerning Municipally Owned Utility), §551.087 (Deliberations Regarding Economic Development), §551.088 (Deliberations Regarding Licensing Testing Exam), & §418.183(f) (Texas Disaster Act: regarding Critical Infrastructure).

I certify that a copy of this notice of the Workshop Meeting for July 24, 2019 was posted at City Hall, 411 Tallowood Drive, El Lago, Texas, by July 21, 2019 at 5:00 P.M.

Jeannie Kubricht, City Secretary

**City of El Lago
Check Detail
July 4 - 23, 2019**

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Ch...	10661	07/15/2019	Allied Fire Protection	Annual maintenance of fire protection equipment	10102 · General F...	
Bill	PI365...	05/31/2019		Annual sprinkler inspection	70300 · Building M...	(275.00)
				Annual Fire Alarm Inspection	70360 · Fire Prote...	(300.00)
				Annual Extinguisher Inspection	70360 · Fire Prote...	(50.00)
				Semi Annual Hood Inspection	70360 · Fire Prote...	(300.00)
				Annual Backflow Inspection	70360 · Fire Prote...	(375.00)
TOTAL						(1,300.00)
Bill Pmt -Ch...	10662	07/17/2019	Green Mountain Energy	Final Billing for ESI IDs 470100 and 470200	10102 · General F...	
Bill	34100...	04/06/2019		Final billing for ESI ID 470100	72100 · Utilities	(390.14)
				Final billing for ESI ID 470200	72100 · Utilities	(13.30)
TOTAL						(403.44)
Bill Pmt -Ch...	10663	07/17/2019	Green Mountain Energy	Final Balance for meter ending in 06973 ESI ID - PHS1...	10102 · General F...	
Bill	30600...	04/20/2019		Final Balance for meter ending in 06973	72100 · Utilities	(159.20)
TOTAL						(159.20)
Bill Pmt -Ch...	10664	07/17/2019	Texas Waste Co.	RENT-STANDARD UNIT-Service Interval 5/5/19-6/1/19	10102 · General F...	
Bill	A-37470	05/07/2019		RENT-STANDARD UNIT-Service Interval 5/5/19-6/1/19	73200 · Solid Was...	(85.00)
TOTAL						(85.00)
Bill Pmt -Ch...	10665	07/17/2019	Barfield, Robert J.	Judge Apperances for June 2019	10102 · General F...	
Bill	2019-...	06/30/2019		Judge Apperances for June 2019	74200 · Municipal ...	(150.00)
TOTAL						(150.00)
Bill Pmt -Ch...	10666	07/17/2019	Clark, Diane	Judge Apperances for June of 2019	10102 · General F...	
Bill	2019-...	06/30/2019		Judge Apperances for June of 2019	74200 · Municipal ...	(150.00)
TOTAL						(150.00)

**City of El Lago
Check Detail
July 4 - 23, 2019**

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Ch...	10667	07/17/2019	360 Vision IT	Backup the server to the Azure JULY	10102 · General F...	
Bill	1410	07/01/2019		Backup the server to the Azure JULY	71902 · Computer ...	(45.00)
TOTAL						(45.00)
Bill Pmt -Ch...	10668	07/17/2019	AmeriWaste, Inc.	Solid Waste removal & recycling for JUNE 2019	10102 · General F...	
Bill	128620	06/30/2019		Residential Solid Waste	73200 · Solid Was...	(13,148.76)
				Recycling	73210 · Recycling	(1,675.08)
				Commercial Containers	73200 · Solid Was...	(818.50)
TOTAL						(15,642.34)
Bill Pmt -Ch...	10669	07/17/2019	Calderon, JR. Eddie	Prosecutor fee's for April 16, May 14, June 11	10102 · General F...	
Bill	2019-...	06/30/2019		Prosecutor fee's for April 16, May 14, June 11	74100 · Court Pros...	(300.00)
TOTAL						(300.00)
Bill Pmt -Ch...	10670	07/17/2019	Civic Plus	Annual Fee Renewal (Hosting & Support) 2019	10102 · General F...	
Bill	184268	06/07/2019		Annual Fee Renewal (Hosting & Support) 40% - 2019	72400 · PEG Expe...	(1,877.28)
				Annual Fee Renewal (Hosting & Support) 60% - 2019	71902 · Computer ...	(2,815.91)
TOTAL						(4,693.19)
Bill Pmt -Ch...	10671	07/17/2019	Comcast	Webmaster Internet June-July 2019	10102 · General F...	
Bill	2019-...	07/02/2019		Webmaster Internet June-July 2019	71903 · Computer ...	(79.95)
TOTAL						(79.95)
Bill Pmt -Ch...	10672	07/17/2019	El Lago Committee, Inc	Acct # 00301-5076 : HOA Fees for 402 Cedar Lane	10102 · General F...	
Bill	2019-...	05/28/2019		Assessment: 1/1/19 move from 277-5427	70010 · CAPITAL ...	(35.97)
				Certified letter processing charge	70010 · CAPITAL ...	(8.93)
TOTAL						(44.90)

City of El Lago
Check Detail
 July 4 - 23, 2019

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Ch...	10673	07/17/2019	Harris County W.C.I.D. #50	Water/Sewer service for 4/21/2019-6/20/2019	10102 · General F...	
Bill	2019-...	06/20/2019		01-00012690-00-1 411 Tallowood - Community Center	72100 · Utilities	(440.75)
				01-00009940-00-7 Mc Nair Park - 98 Lakeshore Drive	72100 · Utilities	(872.63)
				01-00004110-00-7 443 Hickory Ridge - Witty Park	72100 · Utilities	(232.71)
				01-00004210-01-7 411 Tallowood - El Lago Swim & Rac...	77210 · Utilities-Pool	(364.99)
				01-00006031-00-5 732 Bayview (Loch Lake Entrance)	72100 · Utilities	(33.72)
				01-00007140-00-3 Bayou View Entrance	72100 · Utilities	(33.72)
				01-00008910-00-9 98 Lakeshore Drive	72100 · Utilities	(121.93)
				01-00007128-00-5 Bayou View @ Mailbox (Flags)	72100 · Utilities	(33.72)
				Total late fees - didn't receive last invoice for May-June c...	72100 · Utilities	(81.69)
TOTAL						(2,215.86)
Bill Pmt -Ch...	10674	07/17/2019	Home Depot	Water Line Repair @ McNair Park; PVC couplings, sli...	10102 · General F...	
Bill	2019-...	06/21/2019		Irrigation parts and fire inspection compliance parts	70300 · Building M...	(40.08)
				Graffiti removal supplies for McNair Park	70300 · Building M...	(13.44)
TOTAL						(53.52)
Bill Pmt -Ch...	10675	07/17/2019	Lawns and Sprinklers USA	JUNE MOWED/SPRINKLER SYSTEM LABOR	10102 · General F...	
Bill	28353	07/09/2019		JUNE MOWED/SPRINKLER SYSTEM LABOR	70350 · Grounds ...	(2,625.00)
				402 CEDAR LOT MOWED	70350 · Grounds ...	(120.00)
TOTAL						(2,745.00)
Bill Pmt -Ch...	10676	07/17/2019	Leslie's Pool Supplies	Multiple invoices from 5/31/19-7/1/19	10102 · General F...	
Bill	2019-...	07/01/2019		27571 - Sand & chemicals 5/31/19	77201 · Pool Che...	(207.83)
				28022 - Chemicals 6/7/19	77201 · Pool Che...	(346.06)
				28215 - Sand, labor & installation materials 6/9/19	77202 · Equipmen...	(4,365.88)
				28243 - Chemicals 6/10/19	77201 · Pool Che...	(168.29)
				28302 - Chemicals 6/11/19	77201 · Pool Che...	(41.57)
				28670 - Chemicals 6/17/19	77201 · Pool Che...	(69.29)
				28851 - Chemicals 6/20/19	77201 · Pool Che...	(69.29)
				28919 - Chemicals 6/21/19	77201 · Pool Che...	(237.58)
				12546 - Commercial service call & trip charge 6/21/19	77200 · Pool Gene...	(143.00)
				29218 - Chemicals & maintenance hardware 6/25/19	77201 · Pool Che...	(687.21)
				29372 - Chemicals 6/28/19	77201 · Pool Che...	(61.37)
				29593 - Chemicals 7/1/19	77201 · Pool Che...	(83.98)
TOTAL						(6,481.35)

**City of El Lago
Check Detail
July 4 - 23, 2019**

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Ch...	10677	07/17/2019	Sam's Club	Maintenance supply restock	10102 · General F...	
Bill	2019-...	06/25/2019		Restock maintenance supplies	70300 · Building M...	(389.58)
TOTAL						(389.58)
Bill Pmt -Ch...	10678	07/17/2019	TXU Energy	Electricity from 05/02/2019 to 6/02/2019	10102 · General F...	
Bill	05500...	06/10/2019		1511 Polk St	72100 · Utilities	(7.83)
				16655 Space Ctr 4/10/2019-5/11/2019	72100 · Utilities	(628.64)
				10610 Bay Area Blvd DDA	72100 · Utilities	(104.96)
				10610 Bay Area Blvd DDE	72100 · Utilities	(2,025.65)
				10610 Bay Area Blvd IDA	72100 · Utilities	(17.30)
				10610 Bay Area Blvd IDE	72100 · Utilities	(36.06)
				10610 Bay Area Blvd DDF	72100 · Utilities	(20.05)
				101 Bayou View	72100 · Utilities	(6.10)
				443 Hickory Ridge	72100 · Utilities	(6.32)
				443 1/3 Hickory Ridge	72100 · Utilities	(20.31)
				443 1/3 Hickory Ridege #A 4/22/2019-5/20/2019	72100 · Utilities	(11.68)
				60 1/2 Lakeshore Dr.	72100 · Utilities	(8.46)
				98 Lakeshore Dr.	72100 · Utilities	(412.86)
				98 1/3 Lakeshore Dr.	72100 · Utilities	(12.53)
				418 Lakeshore Dr. #B 5/31/2019-6/3/2019	72100 · Utilities	(104.03)
				98 Lakeshore Dr. 1/2	72100 · Utilities	(11.26)
				1501 1/2 Loch Lake Dr.	72100 · Utilities	(7.60)
				411 Tallowood	72100 · Utilities	(1,016.54)
				419 1/2 Tallowood -POOL	77210 · Utilities-Pool	(416.41)
TOTAL						(4,874.59)

ORDINANCE NO. 460

AN ORDINANCE OF THE CITY OF EL LAGO, TEXAS AMENDING THE FISCAL YEAR 2018-2019 BUDGET FOR THE CITY FOR MUNICIPAL PURPOSES BY MAKING CERTAIN ADJUSTMENTS TO AMOUNTS PROVIDED FOR INCOME RECEIVED FROM TAXES AND FEES, INCLUDING MUNICIPAL COURT FEES, AND EXPENDITURES FOR SALARIES, BENEFITS, EQUIPMENT MAINTENANCE AND OTHER ITEMS; MAKING CERTAIN FINDINGS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

* * * * *

WHEREAS, on the 17th day of October, 2018, the City Council adopted Ordinance No. 453 authorizing an operating budget for the City for the 2018-2019 fiscal year; and

WHEREAS, despite the fact that the City Council utilized diligent thought and attention to the preparation of the fiscal year 2018-2019 budget, circumstances which the Council could not have foreseen have arisen during the fiscal year which have resulted in the receipt or anticipated receipt by the City of different amounts of income than as originally contained in the budget as well as the expenditure of different amounts of funds for municipal purposes on certain of the items contained within the budget ; and

WHEREAS, there is more than adequate funding within the items contained in the budget to permit these adjustments; and

WHEREAS, the City Council finds that it is in the best interests of the health, safety and welfare of the citizens of the City to amend the budget and make the adjustments as contained herein.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EL LAGO, TEXAS:

Section 1. Findings.

The findings contained in the preamble to this Ordinance are determined to be true and correct and are hereby adopted as part of the Ordinance.

Section 2.

The City Council hereby approves the adjustments to the Fiscal Year 2018-2019 Budget previously approved by the Council as contained on the Exhibit "A" attached hereto and incorporated into this Ordinance for all intents and purposes as if it had been set out verbatim herein and the Council authorizes the expenditures of public funds for municipal purposes as described in said Exhibit "A".

Section 3. Severability.

In the event that any provision, section, subsection, sentence, clause, or phrase of this Ordinance or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void or invalid, the validity of the remaining portions of this Ordinance or their application to other persons or sets of circumstances shall not be affected thereby, it being the intent of

the City Council in adopting this Ordinance that no portion hereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality, voidness, or invalidity of any other portion hereof, and all provisions of this Ordinance are declared to be severable for that purpose.

Section 4. Effective Date.

This Ordinance shall be and become effective from and after the date of its adoption.

PASSED, APPROVED AND ADOPTED this the 24th day of July, 2019.

JOHN SKELTON
Mayor
City of El Lago, Texas

ATTEST:

Lindsey Brummerhop
City Clerk
City of El Lago, Texas

	FY19 Approved Budget	Adjustment	FY19 Proposed Adjusted Budget
Income			
41100 · Current Ad Valorem Taxes	1,142,421.06	(9,273.11)	1,133,147.95
41110 · Delinquent Ad Valorem Taxes	10,000.00	5,000.00	15,000.00
41200 · Contributions	5,000.00	(4,000.00)	1,000.00
41400 · Franchise Taxes - Other	165,000.00	(17,322.50)	147,677.50
41500 · Sales Taxes	178,000.00	(15,900.81)	162,099.19
42200 · Licenses/Permits	1,788.57	(438.57)	1,350.00
42531 · Coffeehouse	10,000.00	(1,000.00)	9,000.00
43100 · Fines	90,000.00	(19,831.10)	70,168.90
43222 · Court Tax- State	55,000.00	(16,227.16)	38,772.84
43600 · Warrant Fees	0.00	600.00	600.00
44100 · Interest Earned	43.86	843.61	887.47
45200 · Special Expense Income	5,060.57	(1,369.57)	3,691.00
45300 · Other Revenues - Other	0.00	142,637.60	142,637.60
41112 · Delinquent Debt Service Tax	0.00	876.76	876.76
98 Lakeshore Roof	25,000.00	17,000.00	42,000.00
PEG- CouncilMicrophones	10,000.00	1,508.50	11,508.50
Tennis Court Resurface	12,000.00	4,750.00	16,750.00
Funds from PEG- Council Approved Amp	0.00	4,146.15	4,146.15
TOTAL		91,999.80	
Expenses			
70120 · Maintenance Salaries	113,000.00	(29,030.67)	83,969.33
70130 · Bookkeeping Services	0.00	3,121.43	3,121.43
70200 · Employee Benefits	37,000.00	(4,460.15)	32,539.85
70210 · Pension	6,500.00	(2,461.46)	4,038.54
70220 · Social Security & Medicare	20,000.00	(5,784.46)	14,215.54
70300 · Building Maintenance Expense	18,584.57	(3,000.00)	15,584.57
70310 · Vehicle & Equipment Mainten	3,500.00	1,200.00	4,700.00
70330 · New/Replacement Equipment	2,386.51	(1,000.00)	1,386.51
70360 · Fire Protection Equipment	3,612.31	(1,000.00)	2,612.31
70400 · Contingencies	2,000.00	(1,000.00)	1,000.00
70600 · Honoraria	6,420.00	(1,470.00)	4,950.00
70700 · Advertising	3,000.00	2,000.00	5,000.00
70900 · Audit & Professional Services	23,000.00	(3,560.00)	19,440.00
71100 · Legal	35,000.00	(7,416.24)	27,583.76
71200 · Special Expenses	14,650.00	(1,000.00)	13,650.00
71300 · Telephone	8,000.00	1,200.00	9,200.00
71902 · Computer Support	6,000.00	(2,000.00)	4,000.00
72100 · Utilities	65,000.00	(9,000.00)	56,000.00
74001 · Court Forms & Postage	1,000.00	600.00	1,600.00
74010 · Court Clerk Salary	46,700.00	4,000.00	50,700.00
74710 · Court Tax- State	59,500.00	(19,500.00)	40,000.00
74800 · Court Technology	2,300.00	1,200.00	3,500.00
77203 · General Maint. & Consum	1,244.21	7,105.79	8,350.00
79001 · Parks - Capital Expense	5,450.00	(5,450.00)	0.00
79700 · Park & Entrance Maintenance	8,500.00	(6,500.00)	2,000.00
79901 · 98 Lakeshore Roof	25,000.00	17,000.00	42,000.00
79902 · Council Microphones- PEG	10,000.00	1,508.50	11,508.50
79904 · Tennis Courts Resurface	12,000.00	4,750.00	16,750.00
70010 · CAPITAL EXPENSE	0.00	142,637.60	142,637.60
TOAL		82,690.34	
Income vs Expense Difference		9,309.46	