



CITY OF EL LAGO

MINUTES
CITY COUNCIL MEETING
411 TALLOWOOD DRIVE, EL LAGO,
TEXAS 77586
JUNE 19, 2019

1. **Call to Order** 7:00 PM
2. **Invocation and/or Pledge of Allegiance**
3. **Declaration of a Quorum**

PRESENT: Mayor John Skelton
Councilperson Shawn Findley
Councilperson Jeff Michalak
Councilperson Darin Clark
Mayor Pro Tem Ann Vernon

ABSENT: Councilperson Kris Kuehnel

4. **Citizen Comments**

Jeff Tave at 302 Pine View Drive asked Council to give a report on the City's FEMA Community Assistance visit for 2019, future agenda packets updated with revisions, and a report for liquidation of City items for residents to be able to purchase.

Janice Makiren Gray at 1730 Fair Oaks asked Council to prohibit solicitation in the City due to a recent incident of a trespassing solicitor who did not have a City solicitation permit and also inquired about the mosquito spraying schedule.

5. **City Official, Board, Commission, Committee, & City Service Report**

5.1. *Lakeview Police Department Monthly Report (Chief Savage)*

Chief Savage thanked the City Council and staff that attended the annual LDP banquet and gave a report on the month of May call and citation data given to Council. Councilperson Clark requested the police department to crack down on contractors that speed through the City.

5.2. *Events Committee monthly report (Andrea Meloni)*

An events committee chair was unable to attend, however, Councilperson Findley stated that he was working with the events committee to organize the City's annual 4th of July parade.

6. **Councilmembers' Reports**

6.1. *Building Permit fee schedule (Findley)*

Councilperson Findley stated he was working with the City's Building Official, Jack Fryday, and City Secretary, Jeannie Kubricht, to gather the necessary data to present Council with a more permanent building permit fee schedule and was in the process of comparing building permit fees to other local cities similar in size.

6.2. *City website report (Michalak)*

Councilperson Michalak stated that the website redesign was in progress, the final design had been submitted, the schedule of upcoming important dates, and the City can expect to launch the website by August 19, 2019.

6.3. *Emergency Management & SVFD (Clark & Vernon)*

Councilperson Clark stated that the City's Emergency Management team just completed phase two of the City's basic plan and was starting phase three. He also reported on SVFD putting out a residential fire in El Lago and commended their hard work. Mayor Pro Tem Vernon stated that WCID 50 would be conducting smoke testing soon to check for leaks in sewer lines and that residents should not be alarmed if they see any smoke as it is not harmful in any way. She also stated that notices will be published once they are ready.

7. Mayor's Reports

7.1. *City pool update*

Sand filter replacements were long overdue so the sand was replaced, Maintenance Director was commended for handling the situation, the City learned lessons, and sought assistance and advice from Harris County Health Department.

7.2. *Councilmember liaisons appointments*

A draft of liaison positions were given to Council for their review and Mayor Skelton asked for it to be finalized by the next regular City Council meeting.

8. Consent Agenda

8.1. *Check Detail*

8.2. *Minutes from the Council Meeting May 15, 2019*

Mayor Pro Tem Vernon motioned to approve and Councilperson Findley seconded. All voted in favor thus the motion passed.

8.3. *Minutes from the Council Meeting June 5, 2019*

Mayor Pro Tem Vernon motioned to postpone and Councilperson Clark seconded. All voted in favor thus the motion passed.

9. Old Business

9.1. *Consider/Action to approve Mayor to sign a joint funding request from the City of El Lago and WCID 50 for a joint flood remediation project between the City of El Lago, WCID 50, and HCFCD*

Floodplain Administrator recommended the Mayor not rush into signing letter and Councilperson Findley stated that there was no hurry to sign and assured Council that it would not slow down the process.

9.2. *Discuss/Action to approve FY19 budget adjustments*

No action taken.

10. New Business

10.1. *Read ORD 460 to amend ORD 453 to make budget adjustment for fiscal year 2019 (first read)*

No action taken.

10.2. *Discuss/Action to approve quote from AV Design Pros for replacement of City event room amplifier*

City contractor, AV Design Pros owner Matt Elliott reported to Council information about the amp used for the event room audio and the continued problems that will persist unless replaced. Discussion included the new amp life expectancy, future upgrades for streaming, wall mount controls, and the need to keep people out of controls room. Councilperson Clark motioned to postpone until it is determined PEG funds can be used and Councilperson Findley seconded. Two voted in favor (Clerk, Findley) and two voted opposed (Michalak, Vernon) and Mayor Skelton voted to break tie in favor of postponement. With majority vote the motion passed.

10.3. *Discuss/Action to approve using PEG funds for amplifier quote (Item 10.1)*

Mayor Pro Tem Vernon gave a brief description of PEG fees. Mayor Skelton stated that the City Attorney approved the purchase of the new microphones to align with the guidelines of PEG fees. Councilperson Clark stated that he felt the City should approve using PEG fees for the amp for future broadcasting to the public. Councilperson Michalak asked about the governing body authority over PEG fees. Councilperson Clark motioned to approve PEG funds for amplifier replacement bid (item 10.2) and Councilperson Findley seconded. All voted in favor this the motion passed.

Councilperson Clark motioned to bring back item 10.2 and Councilperson Michalak seconded. All voted in favor thus the motion passed.

10.2 *Continued*

Councilperson Michalak motioned to approve the quote from AV Design Pros for the new amplifier and equipment for \$5,525.15 and Mayor Pro Tem Vernon seconded. All voted in favor thus the motion passed.

10.4. *Discuss/Action to approve Camp Gladiator to rent pavilion for Monday, Wednesday, & Friday until September 2019 at the same rate of McNair Park green space rental price (\$10/class)*

Chase Williams from Camp Gladiator presented information about Camp Gladiator holding outdoor classes and their current location for the morning classes is unavailable until September 2019. Councilperson Clark motioned to approve and Councilperson Findley seconded. All voted in favor thus the motion passed.

10.5. Discuss/Action to approve Resolution 2019-05 to support a no wake zone during the Texas Outlaw Challenge on June 21, 2019

Councilperson Clark motioned to approve and Mayor Pro Tem Vernon seconded. All voted in favor thus the motion passed.

10.6. Discuss/Action to approve Resolution 2019-06 to appoint City Ombudsman (Michalak)

Councilperson Michalak gave information about the need for a City Ombudsman and an update to the personnel policy. Councilperson Michalak motioned to approve resolution 2019-06 and Mayor Pro Tem Vernon seconded. Three voted in favor (Michalak, Findley, Vernon) and with a majority vote the motion passed.

Mayor Skelton called the meeting into executive session at 8:15 PM and reconvened the meeting at 8:36 PM.

11. Future Agenda Item Requests


Future agenda item requests include concrete work bids.

12. Adjournment 8:40 PM

PASSED and APPROVED this 3rd of July, 2019.

Attest:


John Skelton, Mayor


Jeannie Kubrich, City Secretary

*** To listen to full audio of the June 19, 2019 City Council Meeting, please go to the City's website at www.ellago-tx.gov, under the "Agenda Center". ***